

## **Editorial Term**

- The term for editors will be four years, renewable once. If editors wish to end their term early, then six months advance notice is required.
- The calendar year will form the basis for the editorial team's term. The term of the inaugural editors will begin on January 1, 2012.

## **Editor Selection (Going Forward)**

- One year prior to the end of the current editorial term, the President of the section selects an appointment committee consisting of either three or five individuals; the number is left to the President's discretion. A majority of section officers must approve the committee. The committee solicits potential new editors by querying current section officers, other active members, and may issue a public call. The committee appoints the new editors without a vote by the section. One member of the advisory committee, appointed by the President, will serve as chair of the committee.
- Lead Editors cannot simultaneously hold an office in the section. Morton had been selected President-elect for 2011 and thus was slated to be President in 2012. To prevent a conflict of interest, Morton will not serve as President in 2012 but will carry out her Presidential term in one of the two years following the end of her editorship. The nominating committee will unilaterally select the 2012 President.
- APSA requires a procedure to select an editorial board; the editors will select members for terms of their choice, contingent on publisher expectations. The editors also retain discretion over the size of the board. Each year, however, in which new members of the board are appointed, the journal advisory committee will make non-binding recommendations.

## **Reporting Standards**

- If the section membership endorses reporting standards (at the time of this writing, standards have not been approved), then all articles published in the journal will be expected to meet a version of these standards; see next point on "version".
  - The standards will be published in the call for submissions.
  - Editors are expected to enforce the standards.

- The exact standards enforced by the journal may not fully match those endorsed by the section. Reporting standards are ever evolving and the journal may require less than the full set of standards. To ensure some editorial discretion, each editorial term will work with a three-member standards committee prior to the start of the editorial term; if such a committee is not standing, the President of the section will appoint an ad hoc committee unilaterally. The President of the section will arbitrate disagreements between the committee and editor.

### **Journal Advisory Committee**

- The President of the section selects a standing journal advisory committee consisting of five individuals. A majority of section officers must approve the committee. Each member of the committee serves a three-year term. To ensure turnover, one member of the initial advisory committee will serve a one-year term and two members will serve two-year terms. One member of the advisory committee, appointed by the President, will serve as chair throughout his/her tenure on the committee.
- The committee oversees the journal and facilitates communication between the journal and the section. Specifically:
  - The committee will receive an annual report from the editors that includes data on submissions, acceptances/rejections, speed of decisions, and any other pertinent information. The annual report is due on January 15<sup>th</sup> of each year. If the committee needs to discuss the report, then a meeting can be held via telephone.
  - The committee maintains the power to remove the editors prior to the conclusion of their tenure. This decision requires a super-majority of four committee members supporting removal as well as a majority of section officers. Possible reasons for removal include failure to publish a diversity of relevant work, failure to enforce minimal reporting standards, failure to maintain what the committee views as reasonable manuscript review times (relative to other specialized journals in the field), failure to publish the journal (i.e., issues) in a timely manner, etc. The committee must provide six months notice of removal to the editors, at which point a new editor search will begin.
  - The committee is responsible for negotiating with publishers and ensuring continued publication.
  - The committee must discuss all decisions about publishers with APSA.

- The committee will make non-binding recommendations about membership of the editorial board.